

**University of Detroit Mercy**  
**Undergraduate Extension PLEASE PRINT**

8 QGHUJUDGXDW H †, · JUDGHV DUH FKDQJHG WR †) · JUDGHV LI WKH ZRUN LV  
ZKLFK WKH †, · JUDG a change of grade form should be received from the instructor who assigned the grade.

2 FFDVLRQDOO \ WKHUH LV MXVWLILFDWLRO IRU DQ H[WHQVLRO If wishes to grant an extension  
should complete WKLW IRUP DQG VXEPLW L eight weeks after the end of the term. The student  
petitions must outline the work still to be completed, the deadline for submitting this work and the date by which the change of grade form will be  
received.

7 KH GHGOLQH IRU FRPSOHWLQJ DQ †, · JUDGH PD\ EH H[WHQGHG DW WKH College  
ZKLFK WKH FRXUVH ZDV WDXJ

Name: \_\_\_\_\_  
Last First Middle Initial

CRN # Subject Course Number Section Fall Winter Summer 20\_\_\_\_\_

Work still to be completed:

All coursework must be submitted by: \_\_\_\_/\_\_\_\_/\_\_\_\_

Change of grade will be submitted by: \_\_\_\_/\_\_\_\_/\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Instructor Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_